Create Your First Kahoot! Quiz: A Step-by-Step Click Sheet

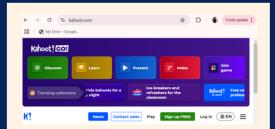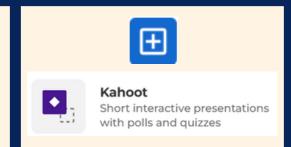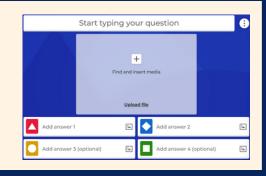| Step #	WHAT TO DO	WHAT IT LOOKS LIKE
1	**GO TO KAHOOT** Open your internet browser and go to www.kahoot.com	
2	**LOG IN OR SIGN UP** Don't have an account? Click **"Sign Up"** and follow the prompts (email, password).	
3	**CLICK "CREATE"** Once logged in, click **"Create"** button in the top right of your screen. Choose **"Kahoot"** from the dropdown.	
4	**ADD A TITLE** In the upper-left corner, click where it says **"Enter kahoot title..."** and name your quiz	
5	**CREATE YOUR FIRST QUESTION** Type your question. Enter up to 4 answer options. ✅ Be sure to select the correct answer by clicking the green checkmark.	

Step #	WHAT TO DO	WHAT IT LOOKS LIKE
6	**ADD ANOTHER QUESTION** Click the **"+ Add question"** button on the left or bottom of your screen. Choose the type of question you want to include.	
7	**SAVE YOUR QUIZ** When done, click **"Save"** in the top right hand corner of your screen. Click **"Exit"** when finished.	Exit **Save**
8	**PREVIEW AND PLAY** To play your quiz or send it to others: • Go to your Library on the left toolbar • Click the three dots next to your quiz • Choose **"Play"**, then select Live or Assign	Library Host live Assign 1 question

BONUS TIPS

- Keep questions short and clear.
- Use at least one fun question to keep it light.
- You can always go back and edit later!